

TENDER DOCUMENT

For

**DESIGN, FABRICATION, SUPPLY, INSTALLATION & TRAINING FOR
VAPOUR COLLECTION AND VENTILATION SYSTEMS, OF THE
MARAYOOR JAGGERY PROCESSING PLANT**

PREAMBLE

- PROJECT** : DESIGN, FABRICATION, SUPPLY, INSTALLATION AND
TRAINING OF VAPOUR COLLECTION AND VENTILATION
SYSTEMS OF MARAYOOR JAGGERY PROCESSING PLANT
- LOCATION** : MARAYOOR SERVICE CO-OPERATIVE
BANK LTD. NO. 2022
MARAYOOR, PO
IDUKKI, KERALA - 685620
- COMPLETION** : WITHIN 8 WEEKS FROM THE DATE OF AGREEMENT

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For Marayoor Service Co-Operative Bank

For MARAYOOR SERVICE CO-OPERATIVE
BANK LTD. No: 2022

Authorised Signatory

SECRETARY

Place: Marayoor

Date : 29-1-2025



ARTICLE 1

DEFINITIONS

For this Tender, terms set forth in this **Article 1.1**, when employed in singular or plural form, are defined to mean, unless the context otherwise requires, the following.

- 1.1 Jaggery Processing Plant** means the latest and advanced technology to facilitate the vapor collection and ventilation systems, at the premises of **MARAYOOR SERVICE CO-OPERATIVE BANK NO.2022, MARAYOOR PO, IDUKKI, KERALA – 685620**.
- 1.2 Vapour collection and Ventilation** system means a system designed to capture and remove vapors (gaseous substances) from a specific area, typically using a combination of collection mechanisms like hoods or vents and a ventilation system that draws the captured vapors away and disperses them safely into the atmosphere, maintaining a clean and safe working environment.
- 1.3 Bidder/Contractor** means, the eligible Person / Firm / Co-operative Society or Company who may tender for design, fabrication, installation, and training of vapor collection and ventilation systems at **Jaggery Processing Plant**
- 1.4 Offer** means sealed offer based on this **Tender NO.2244_T9/2025**, from **Bidder/Contractor**, for design, fabrication, installation, and training of vapor collection and ventilation systems of the **Jaggery Processing Plant**.
- 1.5 Contract Document** means and includes **Offer** and acceptance thereof, including conditions, specifications, designs, drawings, and formal **Agreement**.
- 1.6 Contract Value** means the fixed amount, including all taxes and duties, offered by the **Bidder/Contractor** to design, fabrication, installation, and training of vapor collection and ventilation systems at **Jaggery Processing Plant**.
- 1.7 Earnest Money Deposit (EMD)** (equivalent to 2 % of **Contract Value** by Demand Draft from a Scheduled Bank, to be submitted along with the **Offer**) is to ensure that **Bidder/Contractor** does not submit a dummy **Offer** or back out at the time of Tender opening.

EMD provided by a successful **Bidder/Contractor** is retained against the **Security Deposit**. In the event of a successful **Bidder/Contractor** backing out, the respective **EMD** is forfeited.

EMDs from unsuccessful **Bidders/Contractors** are returned within 15 days from the date of opening of the **Tender**
- 1.8 Time of completion** means the period in which design, fabrication, installation and training of vapor collection and ventilation systems of **Jaggery Processing Plant** for the **Project** is to be completed from the date of signing the **Contract**
- 1.9 Project Officer** means the executive, duly authorized by **Marayoor Service Co-Operative Bank** as in charge of the execution of the **Project** and to whom the **Bidder/Contractor** will report all technical aspects of Setting up **Jaggery Processing Plant**.
- 1.10 Certificate of Practical Completion** is the certificate issued by the **Project Officer**, confirming that the **Bidder/Contractor** has **completed** the contractual obligations as per the **Offer**, including a trial run of the vapor collection and ventilation systems of the **Jaggery Processing Plant**.



1.11 Guarantee period of 24 months or the period in which **Jaggery Processing Plant** produces the first 0.75 MT of saleable final product, whichever comes first.

If any defect or malfunctioning of any items of the **Proposed Unit** during this period, as observed and notified by the **Project Officer**, the **Bidder/Contractor** shall rectify or replace the item at his cost.

1.12 No Claim Certificate means, the certificate issued by the **Project Officer**, to the **Bidder/Contractor** after the **Guarantee period** confirming satisfactory operation of all items of the **Proposed Plant**.

1.13 Performance Guarantee means 5% of **Contract Value** covering the **Guarantee period**.

After adjusting the **EMD**, the balance of the **Performance Guarantee** may be recovered by a percentage deduction from the successful **Bidder/ Contractor's**, respective "on account" bills.

Performance Guarantee amount shall be returned to the **Bidder/Contractor** within 15 days from the date of the **No Claim Certificate** issued by the **Project Officer**.

1.14 Agreement, which is part of **Contract Documents**, means the formal Agreement executed between **Marayoor Service Co-Operative Bank** and **Bidder/Contractor**. **Agreement** will govern all terms and conditions of completion of the work under reference here.

1.15 List of Vapour Collection and Ventilation Systems Specifications means the details/specifications for the **proposed plant**, attached as **Annex. 1** which may be amplified, added to, or superseded, by written instruction of the **Project Officer** before signing of formal **Agreement**.

1.16 Building Drawing, which is part of **Contract Documents**, means an **approved drawing** of the **Factory Building** in which the **Jaggery processing plant** is to be erected, and copy of which is attached as **Annex 2**



ARTICLE 2

TENDER CONDITIONS**2.1 ELIGIBILITY / QUALIFICATION**

Bidder/Contractor must have Experience in design, fabrication, installation and training of vapor collection and ventilation systems for **Agriproduces Processing Plant** and should have completed, supply, erection and commissioning of vapor collection and ventilation systems for a minimum 1250L/batch capacity, within the last 5 years.

If so desired by **Marayoor Service Co-Operative Bank**, **Bidder/Contractor** will make arrangements for the **Project Officer** to see the Machinery, supplied by **Bidder/Contractor** in operation.

Details of **Agriproduces Processing Plant & Machinery**, currently in operation to which **Bidder/Contractor** has supplied vapor collection and ventilation systems of minimum 1250L/batch capacity, completed within the past 5 years by **Bidder/Contractor** should be submitted with **Offer**.

Sl.No	Name and location Of the plant	Installed Copy	Year of completion
1			
2			

2.2 Permissions/Approvals

Bidder/Contractor must have all necessary statutory and valid Permissions/Approvals as well as Registration for WCT (Work Contract, Tax), Service Tax, etc. necessary, to undertake design, fabricate, installation, and training of vapor collection and ventilation system.

Self-attested Copies of applicable **Approvals/Permissions/Registration** should be listed and submitted along with the **Offer**

2.3 Items of vapor collection and ventilation systems of Jaggery Processing Plant

Items as per specifications in Tender and brought on site by **Bidder/ Contractor** shall be erected only after inspection and approval by **Project Officer**.



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ARTICLE 3

FORM OF TENDER

3.1 Competence

If **Bidder/Contractor** is,

an individual, **Offer** shall be signed with full name and complete address, both permanent address and communication address.

a partnership firm, **Offer** shall be signed by the Managing Partner of the firm. Notarised copy of Registered Partnership Deed of the firm shall be submitted along with **Offer**.

a company incorporated under the companies Act (1 of 1956), **Offer** shall be signed by its Managing Director duly authorized on their behalf and shall bear the official seal of the company.

3.2 Covering Letter

Offer shall have a covering letter, signed and sealed, generally, in the following format, typed on the letterhead of **Bidder/Contractor**.

Ref:

From.....

Date:

To.....

Sub: Offer for design, fabrication, installation, and training of vapor collection and ventilation systems in Jaggery Processing Unit against Tender No2244_T9/2025

Dear Sir,

I/We hereby submit an Offer for the design, fabrication, installation, and training of vapor collection and ventilation systems **Jaggery Processing Unit** for **Marayoor Service Co-Operative Bank**

Contract Amount	– Design, fabrication, installation and training of vapor collection and ventilation systems	Rs. lacs
	inclusive of taxes	
	Packing & forwarding charge	Rs. lacs
	Freight & Transit Insurance	Rs. lacs
Delivery	– within 4 weeks from the date of	Agreement
Completion	– within 8 weeks from the date of the Agreement	
Guarantee Period	– 24 months or production of 0.75 MT of saleable, The final product, from date of Practical Completion	
Earnest Money Deposit	– Rs. lacs Rs. lacs	
	2 % of Contract Value) by DD No. dated	
from.....	
	...	
Validity of Offer	– 30 days from date of Offer	

Should this Offer be accepted, I/We hereby agree, to abide by and fulfil all the terms and conditions and execute all the works referred to in my/our Offer. If I /We fail to commence the work by the specified date mentioned above, I/We understand that my/our contract may be cancelled.

Yours faithfully,
for

Authorised Signatory

Attachments :

Detailed Offer**Annex. 1** Copies of Completion Certificate/s**Annex. 2** Approvals/Permission s/Registration

Place:

Date :

For **Marayoor Service Co-Operative Bank**

Authorised Signatory

ANNEX 1

LIST OF EQUIPMENT



Sub: Design, Fabrication, Installation & Training of vapor collection and Ventilation systems of **Jaggery Processing Plant** (Essential Utility Devices can be added) **Capacity – 0.75 MT/Batch**

LIST OF Vapour collection and Ventilation systems

Sl.No	Equipment	Dimension
1	S.S BOX TYPE HOOD WITH BOTH SIDE BAFFLE FILTER	3000 X 3000 X 500 MM
2	S.S BOX TYPE HOOD WITH BOTH SIDE BAFFLE FILTER	3000 X 1800 X 500 MM
3	S.S DUCTING	450x350 & 900 x 300
4	CENTRIFUGAL BLOWER & ACCESSORIES	

Place: Marayoor

Date: 29-1-2025

For Marayoor Service Co-Operative Bank

For MARAYOOR SERVICE CO-OPERATIVE

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