

**TENDER DOCUMENT**

For

**DESIGN, FABRICATION, SUPPLY, INSTALLATION, TRAINING, AND  
TRIAL RUN OF THE PLANT & MACHINERY OF THE MARAYOOR  
JAGGERY PROCESSING PLANT****PREAMBLE**

**PROJECT :** DESIGN, FABRICATION, SUPPLY, INSTALLATION, AND  
TRIAL RUN OF PLANT & MACHINERY OF MARAYOOR  
JAGGERY PROCESSING PLANT

**LOCATION :** MARAYOOR SERVICE CO-OPERATIVE  
BANK LTD. NO. 2022  
MARAYOOR, PO  
IDUKKI, KERALA – 685620

**COMPLETION :** WITHIN 8 WEEKS FROM THE DATE OF AGREEMENT

**CONTENTS**

ARTICLE	DESCRIPTION	PAGE
V1.1	DEFINITIONS	
V1.2	TENDER CONDITIONS ELIGIBILITY / QUALIFICATION	
V1.3	FORM OF TENDER	
V1.4	GENERAL CONDITIONS	
V1.5	CONDITIONS	

For Marayoor Service Co-Operative Bank

Place: Marayoor

Date : 29-1-2025

For MARAYOOR SERVICE CO-OPERATIVE  
BANK LTD. No: 2022

Authorised Signatory

SECRETARY



## ARTICLE 1

### DEFINITIONS

For this Tender, terms set forth in this **Article 1.1**, when employed in singular or plural form, are defined to mean, unless the context otherwise requires, the following.

**1.1 Jaggery Processing Plant** means the latest and advanced technology to facilitate the functioning of Jaggery processing units like Blow mill, bagasse dryer, and bagasse Baler, at the premises of **MARAYOOR SERVICE CO-OPERATIVE BANK NO.2022, MARAYOOR PO, IDUKKI, KERALA – 685620.**

**1.2 Jaggery Processing** means, the complete technology of machineries for sugarcane juice extracting, jaggery ball making, powdering, and packing of jaggery.

**1.3 Bidder/Contractor** means, the eligible Person / Firm / Co-operative Society or Company who may tender for design, fabrication supply, installation, training and trial run of machinery at **Jaggery Processing Plant**

**1.4 Offer** means sealed offer based on this **Tender NO.2244\_T8/2025**, from **Bidder/Contractor**, for design, fabrication, supply, installation, training, and trial run of the **Jaggery Processing Plant**.

**1.5 Contract Document** means and includes **Offer** and acceptance thereof, including conditions, specifications, designs, drawings, and formal **Agreement**.

**1.6 Contract Value** means the fixed amount, including all taxes and duties, offered by **the Bidder/Contractor** to design, fabrication, supply, installation, training, and trial run machinery at **Jaggery Processing Plant**.

**1.7 Earnest Money Deposit (EMD)** (equivalent to 2 % of **Contract Value** by Demand Draft from a Scheduled Bank, to be submitted along with the **Offer**) is to ensure that **Bidder/Contractor** does not submit a dummy **Offer** or back out at the time of Tender opening.

**EMD** provided by a successful **Bidder/Contractor** is retained against the **Security Deposit**. In the event of a successful **Bidder/Contractor** backing out, the respective **EMD** is forfeited.

**EMDs** from unsuccessful **Bidders/Contractors** are returned within 15 days from **the** date of opening of the **Tender**

**1.8 Time of completion** means the period in which design, fabrication, supply, installation, training, and trial run of machinery of **Jaggery Processing Plant** for **Project** is to be completed from the date of signing the **Contract**

**1.9 Project Officer** means the executive, duly authorised by **Marayoor Service Co-Operative Bank** as in charge of the execution of **the Project** and to whom **the Bidder/Contractor** will report all technical aspects of Setting up **Jaggery Processing Plant**.

**1.10 Certificate of Practical Completion** is the certificate issued by **the Project Officer**, confirming that the **Bidder/Contractor** has **completed** the contractual obligations as per the **Offer**, including the trial run of the **Jaggery Processing Plant**.





**1.11 Guarantee period** of 24 months or the period in which **Jaggery Processing Plant** produces the first 0.75 MT of saleable final product, whichever comes first.

If any defect or malfunctioning of any items of the **Proposed Unit** during this period, as observed and notified by the **Project Officer**, the **Bidder/Contractor** shall rectify or replace the item at his cost.

**1.12 No Claim Certificate** means, the certificate issued by the **Project Officer**, to the **Bidder/Contractor** after the **Guarantee period** confirming satisfactory operation of all items of the **Proposed Plant**.

**1.13 Performance Guarantee** means 5% of **Contract Value** covering the **Guarantee period**.

After adjusting the **EMD**, the balance of **Performance Guarantee** may be recovered by a percentage deduction from the successful **Bidder/ Contractor's**, respective "on account" bills.

**Performance Guarantee** amount shall be returned to the **Bidder/Contractor** within 15 days from the date of **No Claim Certificate** issued by **Project Officer**.

**1.14 Agreement**, which is part of **Contract Documents**, means the formal Agreement executed between **Marayoor Service Co-Operative Bank** and **Bidder/Contractor**. **Agreement** will govern all terms and conditions of completion of the work under reference here.

**1.15 List of Jaggery Processing Machinery Specifications** means the details/specifications for the proposed plant, attached as **Annex. 1** which may be amplified, added to, or superseded, by written instruction of the **Project Officer** before signing of formal **Agreement**.

**1.16 Building Drawing**, which is part of **Contract Documents**, means an approved drawing of the Factory Building in which the **Jaggery processing Plant** is to be erected, and copy of which is attached as **Annex 2**



## ARTICLE 2

## TENDER CONDITIONS

## 2.1 ELIGIBILITY / QUALIFICATION

**Bidder/Contractor** must have Experience in design, fabrication supply and installation of Machinery for **Agriproduces Processing Plant** and should have completed, supply, erection and commissioning of Machinery for minimum 1000 KG/Day capacity, within the last 5 years.

If so desired by **Marayoor Service Co-Operative Bank**, **Bidder/Contractor** will make arrangements for **Project Officer** to see the Machinery, supplied by **Bidder/Contractor** in operation.

Details of **Agriproduces Processing Plant & Machinery**, currently in operation to which **Bidder/Contractor** has supplied Machinery of minimum 1000 KG/Day capacity, completed within the past 5 years by **Bidder/Contractor** should be submitted with **Offer**.

Sl.No	Name and location Of the plant	Installed Copy	Year of completion
1			
2			

## 2.2 Permissions/Approvals

**Bidder/Contractor** must have all necessary statutory and valid Permissions/Approvals as well as Registration for WCT (Work Contract, Tax), Service Tax, etc. necessary, to undertake design, fabricate, supply, installation, training and trial run of **Plant & Machinery**.

Self-attested Copies of applicable **Approvals/Permissions/Registration** should be listed and submitted along with the **Offer**

## 2.3 Items of Jaggery Processing Plant &amp; Machinery

Items as per specifications in Tender and brought on site by **Bidder/ Contractor** shall be erected only after inspection and approval by **Project Officer**.



### ARTICLE 3

#### FORM OF TENDER

##### 3.1 Competence

If **Bidder/Contractor** is,

an individual, **Offer** shall be signed with full name and complete address, both permanent address and communication address.

a partnership firm, **Offer** shall be signed by the Managing Partner of the firm. Notarised copy of Registered Partnership Deed of the firm shall be submitted along with **Offer**.

a company incorporated under the companies Act (1 of 1956), **Offer** shall be signed by its Managing Director duly authorized on their behalf and shall bear the official seal of the company.

##### 3.2 Covering Letter

**Offer** shall have a covering letter, signed and sealed, generally, in the following format, typed on the letterhead of **Bidder/Contractor**.



From.....

Ref: .....

To.....

Date: .....

**Sub: Offer for design, fabrication, installation, training, and trial run of machinery in Jaggery Processing Unit against Tender No2244\_T8/2025**

**Dear Sir,**

I/We hereby submit an Offer for the design, fabrication, installation, training and trial run of the Jaggery Processing Unit for Marayoor Service Co-Operative Bank

<b>Contract Amount</b>	– Design, fabrication, supply, installation, training and Trial run of complete Jaggery processing plant	Rs. .... lacs
	inclusive of taxes	
	Packing & forwarding charge	Rs. .... lacs
	Freight & Transit Insurance	Rs. .... lacs
<b>Delivery</b>	– within 4 weeks from the date of	<b>Agreement</b>
<b>Completion</b>	– within 8 weeks from the date of the Agreement	
<b>Guarantee Period</b>	– 24 months or production of 0.75 MT of saleable, The final product, from date of Practical Completion	
<b>Earnest Money Deposit</b>	– Rs. ....lacs Rs.....lacs	
	2 % of Contract Value) by DD No..... dated	
	.....from.....	
	...	
<b>Validity of Offer</b>	– 30 days from the date of the Offer	

Should this Offer be accepted, I/We hereby agree, to abide by and fulfill all the terms and conditions and execute all the works referred to in my/our Offer. If I /We fail to commence the work by the specified date mentioned above, I/We understand that my/our contract may be canceled.

Yours faithfully,  
for .....

Authorised Signatory

**Attachments:**

**Detailed Offer**

**Annex. 1** Copies of Completion Certificate/s

**Annex. 2** Approvals/Permission s/Registration

Place: .....

For **Marayoor Service Co-Operative Bank**

Date: .....

Authorised Signatory

## ANNEX 1

## LIST OF MACHINERY



**Sub:** Design, Fabrication, Supply, Installation & Training of **Jaggery Processing Plant**  
(Essential Utility Devices can be added) **Capacity – 0.75 MT/Batch**

## LIST OF JAGGERY PROCESSING MACHINES

Sl.No	Machines	Power(in kW)
1	Blow Mill	3.67 kW
2	Bagasse Dryer	14 kW
3	Bagasse Baler	18kW

Place: Marayoor

Date: 29-1-2025

For Marayoor Service Co-Operative Bank

For MARAYOOR SERVICE CO-OPERATIVE  
BANK LTD. No: 2022  
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